



# WORK AND FINANCIAL PLAN MATRIX

WFP Form 1

Department : HEALTH  
 RO/Bureau/Office/Hospitals/Sanitarías/TRCs: REGION 2 TRAUMA AND MEDICAL CENTER  
 Calendar Year : 2020  
 INCOME/REVOLVING FUND

OUTPUT FUNCTION/ DELIVERABLES	ACTIVITIES FOR OUTPUTS	TIME FRAME	TARGET					Resource Requirements		Person Responsible
			Q1	Q2	Q3	Q4	Total	Income	Revolving	
A. Strategic Functions										
DOH strategic commitment pending										
DOH EXECOM strategy map										
B. Core Functions: Hospital Services										
1. At least 96% of patients provided with basic accommodation with zero co payment (NBB)	To provide patients with basic accommodation with zero co-payment	Jan-Dec	96%	96%	96%	96%	96%			All Divisions/Pharmacy CSSU
	Purchase of necessary medical/x-ray supplies							15,000,000		
	Purchase of drugs/meds								90,000,000	Pharmacy Unit
	Purchase of food supplies							5,000,000		Dietary Unit
2.At least 6% of hospital PHIC claims are returned. (RTH)	To process and submit claims w/in the prescribed time	Jan-Dec	6%	6%	6%	6%	6%	100,000.00		Billing & Claims Section Doctors, Nurses, HIM
3. At least 95% of ER patients were received and released with <4 hours turnaround time	To receive and release ER patients with <4hours turnaround time	Jan-Dec	95%	95%	95%	95%	95%			ER Dept/Doctors/Nurses
	Strengthen triaging system									
	Purchase of necessary medical/x-ray supplies for treatment							15,000,000		
	Purchase of drugs/meds									
4. At least 85% of patients were discharged in <4 hours turnaround time	To maintain discharging process in less than 4 hrs turaround time	Jan-Dec	85%	85%	85%	85%	85%			Doctors, Nurses, Billing\ Claims/Social Worker
5. At least hospital acquired Net Infection rate of <2%	Regular monitoring of activities related to infection control like regular swabbing of ICUs	Jan-Dec	<2%	<2%	<2%	<2%	<2%	100,000		Infection Control Committee All divisions
	Implementation of preventive masures									
	Lectures to patients and staff on control of infection									
	Purchase and installation of instrument and disinfectant equip to prevent growth of micro-organisms									
6. At least 85% of patients with <5 hrs	Maintain turnaround time of < 6	Jan-Dec	85%	85%	85%	85%	85%	16,550,000		Labortory Dept



laboratory test result turnaround time	hours for laboratory tests										
	Procurement of laboratory reagents/tests for the patients										
7. ISO accredited	Continuous ISO activities	Jan-Dec						50,000.00		ISO Team/PGS Team	
PGS accredited	Pursue PGS Compliance stage							300,000.00		All divisions	
8. At least 85% compliance with ARTA provisions and overall client satisfaction	Conduct Report Card Survey (RCS)	Jan-Dec	85%	85%	85%	85%	85%			All divisions	
	Continuous implementation of ARTA activities based on provisions stated										
9. Research Output	Conduct at least 7 researches, funded, presented and/or published in a peer reviewed journal	Jan-Dec				7	7			Research Committee	
<b>4. Support Functions: Support to Operations &amp; General Administrative Support Services</b>											
1. Budget Utilization Rate 2020										Finance Division	
a. 95% Obligation Budget Utilization	Budget utilization-obligation @ 95%	Jan-Dec					95%				
b. 70% Disb. Utilization Rate	Disb. Utilization @ 70%						70%				
2. 100% of regular employees provided with LDIs and /or updates	Conduct LDNIs and /or updates for regular staff					100%	100%	6,000,000		PETU	
3. Cross-cutting requirements complied within the prescribed timeline		Jan-Dec									
a. Unmet target in Quality Objectives and Plans (QOP)/OPCR responded with Request for Action (RFA)	NA										
b. 100% of complaints closed	Complaints closed	Jan-Dec				100%	100%			Legal Office	
c. 35% Fully implemented COA Audit recommendations	Implement COA audit recommendations	Jan-Dec				35%	35%	1,000		Finance Divisions and units with AOM	
d. 100% of receivedFOI responded within the prescribed timeline	Respond within the prescribed timeline the received FOI requests	Jan-Dec				100%	100%			FOI Committee	
4. Positions filled											
a. 100% of non-medical positions filled	Hiring of hospital personnel	Jan-Dec				100%	100%	10,000		HRMO/PSB	
b. 100% of Nurses, Mos, MSs positions filled	Hiring of hospital personnel	Jan-Dec				100%	100%			HRMO/PSB	

58,111,000 90,000,000



WORK AND FINANCIAL PLAN MATRIX

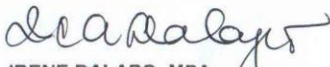
Department: HEALTH

Agency: REGION II TRAUMA AND MEDICAL CENTER

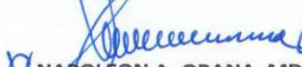
Calendar Year: 2020

OUTPUT FUNCTION/ DELIVERABLES	ACTIVITIES FOR OUTPUTS	TIME FRAME	TARGET					Source of Fund		Person Responsible
			Q1	Q2	Q3	Q4	Total	Income	Revolving	
<b>CAPITAL OUTLAY- HOSPITAL INCOME INFRA PROJECTS</b>										
1. Completion of Procurement and Supply Building	Preparation and Approval of DAED Preparation of detailed estimates Conduct of public bidding	Jan-Dec	x X X					8,500,000.00		Supply & Property Section BAC, Materials & Engineering Section, Finance Division
<b>VARIOUS EQUIPMENT, PROGRAM/ PROJECTS</b>										
1. Dismantling and installation of two units brand new compressor of the O2 plant	Preparation of specifications Conduct of public bidding		x					3,000,000.00		Engineering and Facilities Management Office
2. Assessment of Structural Integrity of hospital and office buildings and facilities	Preparation of specifications Conduct of public bidding		x					1,360,871.41		BAC, Procurement
3. Earthquake recording instrument	Preparation of specifications			x				1,900,000.00		Engineering and Facilities Management Office
4. Audio-visual of new Training bldg(2 rooms)	Conduct of public bidding		x					839,000.00		BAC
5. Installation of smoke detectors	Preparation of specifications		x					1,162,836.48		Engineering and Facilities Management Office
6. Labor for the calibration of various medical equipment	Conduct of public bidding			x				299,600.00		BAC
7. Hemodialysis unit (OPD & In-Patient) various equipment	Preparation of specifications Conduct of public bidding		x					1,299,240.00		Engineering and Facilities Management Office
8. Various medical books	Preparation of specifications			x				599,630.00		BAC
9. IT equipment	Conduct of public bidding		x					2,000,000.00		HIM
10. Office Furnitures/fixtures	Preparation of specifications			x				983,000.00		End-users, BAC
11. Office equipment	Conduct of public bidding		x					892,630.00		End-users, BAC
12. Various medical equipment	Preparation of specifications Conduct of public bidding			x				20,000,000.00		End-users, BAC Procurement
<b>TRANSPORT VEHICLE</b>										
1. Procurement of blood mobile van	Request for authority to purchase-DBM Conduct of Public bidding		X					1,800,000.00		BAC, PROCUREMENT
<b>TOTAL CAPITAL OUTLAY-INCOME</b>								44,636,807.89		

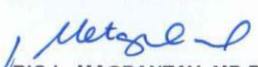
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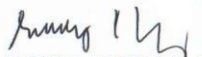
  
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