

Freedom of Information Program

Agency: REGION II TRAUMA AND MEDICAL CENTER

Receiving Officer: Melody V. Dalatug
Designation: Administrative Officer II
Office: Hospital Operations and Support Division

Receiving Office: Rm. 411, 4th Floor, New OPD Bldg., R2TMC Compound
Bayombong, Nueva Vizcaya

Contact Nos.: (078) 805-3561-62/ (078) 805-3564/ (078) 392-1058 loc. 1309
Email: vrh.cao@gmail.com/ r2tmc2019@gmail.com

Step 1

Go to riitmc.doh.gov.ph to your browser's home address.



Step 2

Click the FOI button.



Step 3

Click the R2TMC tab.



Step 4

Click the Request Form (Set-A, Set-B).



Step 5

You will now be directed to download the Request Form. Accomplish all fields then email to vrh.cao@gmail.com/ r2tmc2019@gmail.com or submit personally to FOI RO concerned.

> Send/Submit My Request

Step 6

The agency will evaluate your request and will notify you within 15 working days.



Step 7

The agency will prepare the information for release. It will be sent to you depending on the receipt of preference.



Mode of request

STANDARD



Personally submit request form to FOI RO concerned

or

eFOI



FOI Appeals

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to foi@pco.gov.ph. Your review request should explain why you are dissatisfied with the response, and should be made within 15 calendar days from the date when you received this letter. We will complete the review and tell you the result within 30 calendar days from the date when we receive your appeal.



FREEDOM OF INFORMATION PHILIPPINES

Be **informed**. Be **engaged**. Know your government better.