

Republic of the Philippines
REGION II TRAUMA AND MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the REGION II TRAUMA AND MEDICAL CENTER in the CSC website:

JANIS M. BORJA, MPA, MBA

HRMO

Date: August 19, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist III	OSEC-DOHB-MDSP3-120003-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert): Sets the bar higher for the organization. Diversity Management (Expert): Ensures compliance with legislations, related laws in diversity in developing strategies in managing diversity. Learning Facilitation (Expert): Critically provides inputs and leads the overall learning facilitation process. Management Acumen (Expert): Applies management principles to ensure that actions and decisions are aligned with organizational priorities. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Pathology Department

2	Medical Specialist III	OSEC-DOHB-MDSP3-120004-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Diversity Management (Expert): Ensures compliance with legislations, related laws in diversity in developing strategies in managing diversity. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients.	Radiology Department
3	Medical Specialist III	OSEC-DOHB-MDSP3-120005-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Anesthesiology Department

4	Medical Specialist III	OSEC-DOHB-MDSP3-120006-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Family and Community Medicine Department
5	Medical Specialist III	OSEC-DOHB-MDSP3-120007-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	OB-Gyne Department

6	Medical Specialist III	OSEC-DOHB-MDSP3-120008-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	<p>Case Management (Expert): Ensures that all operational requirements are consistent with national plans of DOH, technical/medical standards, and guidelines on health.</p> <p>Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization.</p> <p>Diversity Management (Expert): Ensures compliance with legislations, related laws in diversity in developing strategies in managing diversity.</p> <p>Management Acumen (Expert): Applies management principles to ensure that actions and decisions are aligned with organizational priorities.</p> <p>Patient-Centered Care (Expert): Plans and integrates lines of disciplines related to patient-centered care and aligns the services to DOH thrust and related standards.</p> <p>People Management (Expert): Implements broad-based people management strategies for the future.</p> <p>Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources.</p> <p>Respecting and Caring for Patients (Expert): Leads in the treatment of patients.</p>	Orthopedics Department (ENT)
7	Medical Specialist III	OSEC-DOHB-MDSP3-120009-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	<p>Achieving High Standards (Expert): Sets the bar higher for the organization.</p> <p>Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization.</p> <p>Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines.</p> <p>People Management (Expert): Implements broad-based people management strategies for the future.</p> <p>Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources.</p> <p>Respecting and Caring for Patients (Expert): Leads in the treatment of patients.</p> <p>Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.</p>	Pediatrics Department

8	Medical Specialist III	OSEC-DOHB-MDSP3-120010-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Special Care Area (Heart Station)
9	Medical Specialist III	OSEC-DOHB-MDSP3-120011-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert) : Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Special Care Area (Infection Control)

10	Medical Specialist III	OSEC-DOHB-MDSP3-120012-2021	24	86742	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training within the last 5 years	3 years of progressively responsible experience as Medical Specialist II or other related experiences	Medical Board Exam; RA 1080	Achieving High Standards (Expert): Sets the bar higher for the organization. Developing Personal and Organizational Capability (Expert): Share wisdom for the growth of the organization. Equipment, Materials and Supplies Management (Expert): Manages the procurement process and updates its guidelines. People Management (Expert): Implements broad-based people management strategies for the future. Planning, Organizing and Delivering (Expert): Sets direction and approximates strategies to efficiently deliver programs through identified resources. Respecting and Caring for Patients (Expert): Leads in the treatment of patients. Technical Consulting (Expert): Mentors clients in addressing the technical problem at an organizational level.	Special Care Area (Neonatal)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 30, 2021**.

1. R2TMC fully implements the Equal Employment Opportunity Policy, hence all interested applicants, regardless of age, sexual orientation, gender, disability, ethnicity, religion and political affiliation who meet the requirements may submit their **Letter of Intent** through email address: r2tmc.recruitment@gmail.com or send through courier their application portfolio, properly **labelled and with tabs addressed to** with the following order of supporting documents :

NAPOLEON A. OBAÑA, MD, MHA, CEO VI
 Medical Center Chief II
 Region II Trauma and Medical Center
 Bayombong, Nueva Vizcaya

Thru: **JANIS M. BORJA, MPA, MBA**
 Supervising Administrative Officer
 Human Resource Management Section
 Bayombong, Nueva Vizcaya

- a. Duly signed **Letter of Intent**;
- b. CSC Form 212 Revised 2017 - **Personal Data Sheet** with **Work Experience Sheet** (duly notarized) Note: use long bond paper, back to back (www.csc.gov.ph download forms)
- c. Photocopy of Authenticated(Certified True Copy) **Transcript of Records (TOR), Diploma**
- d. Photocopy of Authenticated(Certified True Copy) Certificate/s of **Eligibility/Rating/ License**, if any;
- e. Photocopy of Employment Record: **Certificate of Employment** (Private Employees), **Service Record** (Government Employees)
- f. Photocopy of **Certificate of Trainings** for the last five (5) years
- g. Previous **Performance Rating** (last rating period)

QUALIFIED APPLICANTS are advised to send through courier/email their application to:

JANIS M. BORJA, MPA, MBA

Supervising Administrative Officer, HRMO

Region II Trauma and Medical Center

Brgy. Magsaysay, Bayombong, Nueva Vizcaya

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.