

Republic of the Philippines  
**REGION II TRAUMA AND MEDICAL CENTER**  
Request for Publication of Vacant Positions

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the REGION II TRAUMA AND MEDICAL CENTER in the CSC website:

\_\_\_\_\_  
JANIS M. BORJA, MPA, MBA  
Supervising Administrative Officer

Date: \_\_\_\_\_ June 24, 2022

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist II	OSEC-DOHB-MDSP2-120094-2013	23	78455	Doctor of Medicine with a Certificate as Fellow/Diplomate of the of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training within the last 5 years	2 years of responsible experience as Medical Specialist I or other related experiences	Medical Board Exam; RA 1080	Has knowledge on Clinical Diagnosis Medical Indications and Treatment Drugs and Medicines Diagnostic and Therapeutic Procedures Treatment Protocols Good Clinical Practice Guidelines	Medical Division (Pathology)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 4, 2022**.

1. R2TMC fully implements the Equal Employment Opportunity Policy, hence all interested applicants, regardless of age, sexual orientation, gender, disability, ethnicity, religion and political affiliation who meet the requirements may submit their Letter of Intent with their application portfolio, properly labelled and with tabs addressed to with the following order of supporting documents :

**RAY P. SUANDING, MD, MHA, FPCP, FPCCP**

Medical Center Chief II  
Region II Trauma and Medical Center  
Bayombong, Nueva Vizcaya

Thru: **JANIS M. BORJA, MPA, MBA**

Supervising Administrative Officer  
Human Resource Management Section  
Bayombong, Nueva Vizcaya

- a. Duly signed **Letter of Intent**;
- b. CSC Form 212 Revised 2017 - **Personal Data Sheet** with **Work Experience Sheet** (duly notarized) Note: use long bond paper, back to back (www.csc.gov.ph download forms)
- c. Photocopy of Authenticated(Certified True Copy) **Transcript of Records (TOR), Diploma**
- d. Photocopy of Authenticated(Certified True Copy) Certificate/s of **Eligibility/Rating/ License**, if any;
- e. Photocopy of Employment Record: **Certificate of Employment** (Private Employees), **Service Record** (Government Employees)
- f. Photocopy of **Certificate of Trainings** for the last five (5) years
- g. Previous **Performance Rating** (last rating period)

**QUALIFIED APPLICANTS** are advised to send through courier/email their application to:

**JANIS M. BORJA, MPA, MBA**

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Supervising Administrative Officer, HRMO

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Region II Trauma and Medical Center

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Brgy. Magsaysay, Bayombong, Nueva Vizcaya

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email address: r2tmc.recruitment@gmail.com

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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**