

*PhilGEPS*

**REQUEST FOR QUOTATION**

Date: February 17, 2023  
 PR No.: 02-408-23

Sir/Madam:

Please quote your lowest price on the article services noted below in the spaces indicated, and as soon as possible, please submit your quotation in a sealed envelope to the undersigned.

**JULIET C. B. STILLOS, MPA**  
 Supervising Administrative Officer

QTY	UNIT	ITEMS	ABC/unit	BRAND & MODEL	UNIT PRICE	TOTAL PRICE
50	cart	Copy Printer Ink CPI 7 Black 500ml/17.8oz	1,115.00			

**Secondary Requirement/s to be submitted before issuance of Purchase Order.**  
 Mayor's/ Business Permit  
 PhilGEPS Registration Number: \_\_\_\_\_  
 Omnibus Sworn Statement  
 Certificate of Availability of Stocks

**Terms and Conditions:**  
 The Project shall be awarded as one contract.  
 Delivery charge must be included to the unit price of your proposal and specify the validity of the proposal.  
 Delivery term: within 10 calendar days upon receipt of Approved Purchase Order and must be delivered at Materials Management Office during Mondays-Fridays (8:00am- 5:00pm)  
 Payment Term: within 30 calendar days after the Final Acceptance  
 Please submit in a sealed envelope on or before: FEB 21 2023 @ 10:00AM

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 Note: Subject to 5% WT and 1%FT for VAT Registered Supplier  
 3% WT and 1%FT for Non-VAT Registered Supplier

- The Hospital Bids and Awards Committee has the right to accept, reject and waived defects in canvass.
- It is a pre-condition to the acceptance of this quotation and the Purchase Order that in case of disallowance in post-audit due to overpricing, the supplier shall be held solely responsible for refund thereof.

Canvassed by:

\_\_\_\_\_  
**KRISTOFFERSON IAN E. VINOYA**  
 Contact #: 0995-179-3716

\_\_\_\_\_  
 Name & Signature of Dealer

\_\_\_\_\_  
 Company

\_\_\_\_\_  
 Date